

**SAMPLE INCOME LETTER (SELF-EMPLOYED)**  
**(Please feel free to add any necessary information)**

Date \_\_\_\_\_

To Whom It May Concern:

This letter is to inform that our accounting and/or auditing firm confirms that  
\_\_\_\_\_ with I.D. Number \_\_\_\_\_, is the owner of  
Borrower's Name

\_\_\_\_\_ since \_\_\_\_\_. He/she owns \_\_\_\_\_ % of the company.  
Company Name Date

The company's main business is \_\_\_\_\_

Web site of the company is \_\_\_\_\_

Two years prior \_\_\_\_\_'s total income was \_\_\_\_\_  
Borrower's Name

One Year prior \_\_\_\_\_'s total income was \_\_\_\_\_  
Borrower's Name

The year-to-date income for \_\_\_\_\_ is \_\_\_\_\_  
Borrower's Name

Should you require any further assistance, please feel free to contact me at \_\_\_\_\_.  
Phone Number

Yours truly,

Name

Accountant (CPA)

**THIS LETTER MUST BE ON THE ACCOUNTANT'S LETTERHEAD AND MUST**  
**REFLECT THE ACCOUNTANT'S TELEPHONE NUMBER AND ADDRESS.**  
**PLEASE ATTACH AUDITOR'S OR ACCOUNTANT'S LICENCE**

**WE PREFER THAT LETTER IS WRITTEN IN YOUR NATIVE LANGUAGE AND**  
**REFLECTS INCOME IN NATIONAL CURRENCY!!!**