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APPRAISAL RECONSIDERATION FORM

The appraisal review/dispute process requires that ***all desired revision requests*** be made at the time of initial submission of this form. A one-time submission will optimize communication and allow for predictable turn times and ultimately, a timely resolution. The “review” process does not permit for A&D approaching the appraiser multiple times. A&D, unless an unusual circumstance exists, will approach the appraiser with the below concerns one time.

A&D requirements to facilitate a review are:

- All errors or omissions that you would like the appraiser to review or believe may necessitate a revision to the appraisal report must be clearly identified and supported by verifiable data. Any and all supporting information/data must be contained herein or attached to this document.
- If there is a difference of opinion between you and the appraiser regarding comparable sales contained within the appraisal report, full explanations must be given in the space provided. As referenced above, supporting evidence must be attached (if applicable). Any and all comparable sales provided for appraiser review must be closed sales.
- Closed sales should be the most recent and comparable sales available, with similar characteristics and marketability features as the subject.
- If you are requesting that the appraiser add commentary and/or provide an additional comparable sale or current listing to the appraisal report, reason(s) why must be clearly explained.

REQUESTER INFORMATION					
Name					
Address					
City		State		Zip	
E-mail		Contact		Phone	
ORDER INFORMATION					
Loan #		Order #			
Borrower Last Name		First Name			
Property Address					
Current Value		Date of Appraisal			
SUBJECT FACTS REGARDING INQUIRY/DISPUTE					
Additional Information to be considered or comments regarding factual data errors:					



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COMPARABLE PROPERTY INFORMATION FOR REVIEW	
<i>Please supply comparable sales that are similar and proximate to the subject for consideration.</i>	
Comparable Sales used in report created concerns in the following areas: (Check appropriate box(es))	
Not Similar <input type="checkbox"/>	Distant <input type="checkbox"/> Aged <input type="checkbox"/> Excessive Adjustments <input type="checkbox"/> Bracket Questions <input type="checkbox"/>
Factual Errors: (Check appropriate box(es))	
Room Count <input type="checkbox"/> Lot Size <input type="checkbox"/> Square Footage <input type="checkbox"/> Condition <input type="checkbox"/> Market Trends Location <input type="checkbox"/>	General Description <input type="checkbox"/> Other <input type="checkbox"/>

Comp #1

YOUR INFORMATION				
Property Address				
City		State		Zip
Sales Price		Date of Sale		
Reported Heated Sq. Footage		Reported Actual Age		Reported Site Size
Source of data				
APN/MLS#:				
Additional Comments /Data				

Comp #2

YOUR INFORMATION				
Property Address				
City		State		Zip
Sales Price		Date of Sale		
Reported Heated Sq. Footage		Reported Actual Age		Reported Site Size
Source of data				
APN/MLS#:				
Additional Comments /Data				



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Comp #3

YOUR INFORMATION					
Property Address					
City		State		Zip	
Sales Price		Date of Sale			
Reported Heated Sq. Footage		Reported Actual Age		Reported Site Size	
Source of data					
APN/MLS#:					
Additional Comments /Data					

Comp #4

YOUR INFORMATION					
Property Address					
City		State		Zip	
Sales Price		Date of Sale			
Reported Heated Sq. Footage		Reported Actual Age		Reported Site Size	
Source of data					
APN/MLS#:					
Additional Comments /Data					

Comp #5

YOUR INFORMATION					
Property Address					
City		State		Zip	
Sales Price		Date of Sale			
Reported Heated Sq. Footage		Reported Actual Age		Reported Site Size	
Source of data					
APN/MLS#:					
Additional Comments /Data					



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Summary

A large, empty rectangular box with a thin black border, intended for a summary of the document's contents.

Signature:

Date: