

Broker's Name:	Current Date:
Borrower's Name:	Property Address:

Check if submitted

REQUIRED DOCUMENTATION

Internal Use Only
Received | Missing

REQUIRED DOCUMENTATION FOR INITIAL DISCLOSURES (Must be received within **24 hours** of loan submission)

GENERAL

	Credit report (Tri-Merge Credit Report using subject property or local address) NOTE: Credit report should be from a credit agency approved by Freddie Mac and/or Fannie Mae and cannot be older than 60 days		
	Copy of borrower's passport and unexpired visa or EAD Card		

DOCUMENTATION BELOW IS REQUIRED FOR LOAN TO BE SENT TO UNDERWRITING

INCOME

	Wage earner for last 2 years and YTD: Evidence of earnings from current employment. W2 or US Taxes equivalent from foreign country*		
	Self-employed for last 2 years and YTD: CPA letter signed with license – must comment on primary home ownership own/or rent (free and clear and expenses) **		
	Purchase Transactions: Evidence of Earnest Money Deposit		

APPRAISAL AND PROPERTY

	Order appraisal after disclosure is signed If transferred appraisal, contact your AE for more information		
	PURCHASE TRANSACTIONS: Fully executed contract, with all addendum(s) (if applicable)		

*NOTE: All documents must be translated into English by a certified translator

**All currencies must be converted to US dollars

