

Broker's Name:	Current Date:
Borrower's Name:	Property Address:

Check if submitted

REQUIRED DOCUMENTATION

Internal Use Only
Received | Missing

REQUIRED DOCUMENTATION FOR INITIAL DISCLOSURES (Must be uploaded at the time of loan submission)

GENERAL			
	Credit report (Tri-Merge Credit Report using subject property or local address) <i>NOTE: Credit report should be from a credit agency approved by Freddie Mac and/or Fannie Mae and cannot be older than 60 days</i>		
	Copy of the borrower's ID (Passport or Driver License)		

DOCUMENTATION BELOW IS REQUIRED FOR THE LOAN TO BE SENT TO UNDERWRITING

	Initial Disclosures Package must be signed by all parties in order for the file to be transferred to Underwriting		
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INCOME			
	Written Verification of Employment (1005 FNMA)		

APPRAISAL AND PROPERTY			
	Order appraisal after disclosure is signed. If transferred appraisal, contact your AE for more information		
	PURCHASE TRANSACTIONS: Fully executed contract with all addendum(s) (if applicable)		

PERMANENT RESIDENT ALIEN/NON-PERMANENT RESIDENT ALIEN			
	Copy of borrower's passport and valid visa		
	Valid employment authorization must be provided if the visa is not sponsored by the current employer		
	ITIN Card or IRS ITIN letter and unexpired government photo ID (driver license or international passport)		

**NOTE: All documents must be translated into English by a certified translator
All currencies must be converted to US dollars**

