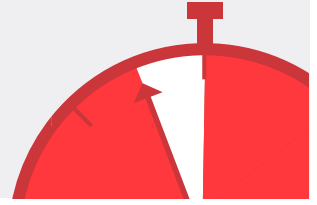


# HOW TO CLOSE YOUR LOAN FASTER



## 01 Structure the loan with your AE

- Discuss scenario
- Address all questions to your AE
- Pay attention to state restrictions

## 02 Submit the file with all the docs you have

- Upload ID, credit report, purchase contract
- Prepare income documents
- Address all hard stops to your AE

## 03 Initial Disclosures

- Make sure that you and your client sign disclosures once they are sent
- Order appraisal
- Upload income documents & benefit from our Concierge Service

## 04 Initial Approval

- Check your conditions in ADM Portal
- Submit at least 80% of the conditions for faster review

## 05 CTC – Closing

- Inform your AE of the desired closing date
- Check the available dates and schedule your closing

## 06 Funding

- Make sure your lock is current up until the funding day

**THE POWER OF YES**855-510-5100 | [partnersupport@admortgage.com](mailto:partnersupport@admortgage.com) | [admortgage.com](http://admortgage.com)

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