



The power of yes.

WRITTEN VERIFICATION OF EMPLOYMENT PROGRAM

Broker's Name:		Current Date:	
Borrower's Name:		Property Address:	
Check if submitted	REQUIRED DOCUMENTATION	Internal Use Only	
		Received	Missing
REQUIRED DOCUMENTATION FOR INITIAL DISCLOSURES (MUST BE RECEIVED WITHIN 24 HOURS OF LOAN SUBMITTAL) GENERAL			
<input type="checkbox"/>	Credit report (Tri-Merge Credit report using subject property or local address) NOTE: Credit report should be from credit agency approved by Freddie Mac and/or Fannie Mae and cannot be older than 60 days	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Copy of the borrower's ID (Passport or Driver License) and Social Security Card	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Submission Form (Fees) NOTE: Estimated fees will be disclosed if submission form fee not provided	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION BELOW IS REQUIRED FOR LOAN TO BE SENT TO UNDERWRITING			
INCOME			
<input type="checkbox"/>	Written Verification of Employment indicating income only *	<input type="checkbox"/>	<input type="checkbox"/>
APPRAISAL AND PROPERTY			
<input type="checkbox"/>	Order appraisal after disclosure is signed. If transferred appraisal, contact your AE for more information.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Purchase Transactions: Fully executed contract, with all addendum(s) (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
PERMANENT RESIDENT ALIEN/NON-PERMANENT RESIDENT ALIEN			
<input type="checkbox"/>	Copy of borrower's passport and unexpired visa *	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Valid employment authorization must be provided if visa is not sponsored by current employer	<input type="checkbox"/>	<input type="checkbox"/>
*NOTE: All documents must be translated to English by a certified translator. **All currency must be translated to US Dollars			
COMMENTS:			